

**ABERDEEN CITY LICENSING BOARD**  
**APPLICATION FOR VARIATION OF PREMISES LICENCE**

Licensing (Scotland) Act 2005, section 29/31

Complete all sections of the application form.

**SECTION 1 - TYPE OF VARIATION**

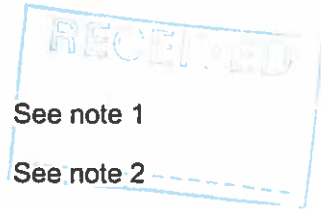
Tick one box only

Is the application for a variation in terms of section 29 (5)?

See note 1

Is the application for a minor variation in terms of section 29 (6)?

See note 2



**SECTION 2 - APPLICANT INFORMATION**

a) Name, address and postcode of premises

<b>Name of premises</b>	Charlie's (ACT 818)
<b>Address of premises (including postcode)</b>	97 Kepplehills Road, Bucksburn, Aberdeen, AB21 9HD

b) Particulars of premises licence holder

<b>Name of premises licence holder</b>	Gobika Sivalingam
<b>Address (including postcode)</b>	161 Victoria Street, Dyce, Aberdeen, AB21 7DL

c) Premises Licence

<b>I have enclosed the premises Licence</b>	YES
<b>*If No please provide reason(s) for failure to produce the premises licence</b>	

**SECTION 3 - DETAILS OF VARIATION**

a) Is the variation to any local condition(s)? NO

If YES, describe below which condition(s) is to be varied and the variation sought

n/a

b) Is the variation to the Operating Plan? YES

If YES attach to this application the proposed operating plan and describe below the variation sought – continue on a separate page if necessary.

**Change location and size of alcohol display areas**  
**Inaccessible - 8.4 sq.m**  
**Accessible 23.66 sq.m**

**Total 32.6 sq.m**  
add in take in deliveries for web purchases collection point ; add in deliver groceries including alcohol

c) Is the variation to the layout plan? YES

If YES, submit 6 copies of the proposed plan and describe below the variation sought – continue on a separate page if necessary.

Change location and size of alcohol display areas  
Inaccessible - 8.4 sq.m  
Accessible 23.66 sq.m  
  
Total 32.6 sq.m see plan attached  
~~add in take in deliveries for web purchases, add in deliver groceries including alcohol~~

- d) Do you propose to vary any other information contained or referred to in the licence, including any addition, deletion or other modification? **NO**

If YES please provide details below.

n/a

- e) Do you propose to vary the information contained in the licence relating to the details of the current premises manager? (e.g. Change of address) **NO**

If YES please provide details below.

n/a

- f) Are you intimating the substitution of a new premises Manager? **NO**

Please provide details below:

- (i) Name of proposed premises manager

- (ii) Date of birth of proposed premises manager

- (iii) Contact address of proposed premises manager

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(iv) Email address and telephone number of proposed premises manager

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(v) Personal licence details of proposed premises manager

Date of issue	Name of Licensing Board issuing	Reference no. of personal licence

Please note that the holder of a Personal Licence may only be named as the Premises Manager of one premises in Scotland at any time subject to Article 4 of the Licensing (Vessels etc.) (Scotland) Regulations 2007.

**DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT**

If signing on behalf of the applicant please state in what capacity.

The contents of this Application are true to the best of my knowledge and belief.

Signature .....  ..... Print Name.....Janet Hood note below)

Date .....16 October 2019

Capacity: AGENT (delete as appropriate)

Janet Hood Training and Consulting Limited

SC534109

E: [janethood@mc.com](mailto:janethood@mc.com) - PLEASE RESPOND TO ME BY EMAIL

A: Kirkton of Balfour, Edzell, Brechin, Angus, DD9 7XU

T: 01356 648966

M: 0771 888 2837

<b>I have enclosed the relevant documents with this application – please tick the relevant boxes</b>	
Application Fee	£150.00
Premises Licence	Yes
Operating plan (If appropriate)	Yes

Layout plan (if appropriate)	Yes
Draft Operating Plan (if appropriate)	Yes
Amended Layout plan (if appropriate)	Yes

**\* Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request.

<b><u>For use by the Licensing Board only</u></b>	
<b>Application checklist</b>	
<b>Date received</b>	
<b>Fee amount</b>	
<b>Receipt number</b>	
<b>Received by (INITIALS)</b>	
<b>Consideration date</b>	
<b>Last date for consideration</b>	
<b>Date of initial hearing</b>	
<b>Date of any modification hearing</b>	
<b>Date granted/refused (delete as appropriate)</b>	

**LICENSING (SCOTLAND) ACT 2005**  
**Application for Variation of a Premises Licence**  
**Guidance Notes**

**Note 1:**

A variation, in relation to a premises licences, means any variation of

- (a) any of the conditions to which the licence is subject (other than mandatory conditions)
- (b) any of the information contained in the operating plan,
- (c) the layout plan contained in the licence, or
- (d) any other information contained or referred to in the licence,

and includes an addition, deletion or other modification.

**Note 2**

A minor variation:

- (a) means a variation of the layout plan, if the variation does not result in any inconsistency with the operating plan
- (b) relates to a restriction of the terms on which children or young persons are allowed entry to the premises,
- (c) any variation of the information contained in the licence relating to the premises manager (including a variation so as to substitute a new premises manager),

**Fees**

The fee payable in respect of an application under section 29(1) of the Act is—

- (a) £31 if the application is one to substitute the premises manager and any other variation sought in the application is a minor variation;
  - (b) £20 if the application seeks only a minor variation or variations and does not fall within paragraph (a) above.
- (2) The fee payable in respect of any other application under section 29(1) of the Act is £150.